INSTRUCTIONS FOR SUBMITTING BID PROPOSALS

- 1) FILL OUT THE INVITATION TO BID FORM COMPLETELY. YOU MAY LIST YOUR INFORMATION ON THE INVITATION TO BID FORM OR INCLUDE INFORMATION ON A SEPARATE SHEET, AS NEEDED.
- 2) SIGN & NOTARIZE THE AFFIDAVIT ON THE BACK OF THE INVITATION TO BID FORM AND COMPLETELY FILL OUT INFORMATION.
- SIGN & NOTARIZE ALL AFFIDAVITS: A. AFFIDAVIT FOR CONTRACTS AND PAYMENTS (over \$25,000) and B. STATEMENT OF NON-COLLUSION ON BIDS.
- 4) CLEARLY IDENTIFY OUTSIDE OF SEALED ENVELOPE AS FOLLOWS:

BID # 2023-7 COOPERTON COMMUNITY CENTER PROJECT

- 5) FILE BID PROPOSAL WITH THE KIOWA COUNTY CLERK, EITHER BY MAIL OR IN PERSON, BEFORE 10:00 A.M. ON **August 28, 2023**. BIDS WILL BE OPENED ON OR AFTER THAT DATE.
- 6) ALL FORMS MUST BE FILLED OUT COMPLETELY. ANY INCOMPLETE FORMS WILL RESULT IN REJECTION OF THE BID, AS THE BOARD OF COUNTY COMMISSIONER'S CONSIDERS SUCH ACTION TO BE IN THE INTEREST OF THE COUNTY.
- 7) THE MAILING ADDRESS OF THE KIOWA COUNTY CLERK IS AS FOLLOWS: NIKKI DODD, KIOWA COUNTY CLERK/ TAMMY NASH, PURCHASING AGENT P.O. BOX 73 HOBART, OK 73651
- 8) ALL BID INFORMATION SHALL BE TYPEWRITTEN OR LEGIBLY WRITTEN IN INK. ALL CORRECTIONS SHALL BE INITIALED BY THE PERSON SIGNING THE INVITATION TO BID FORM.
- 9) IF YOU HAVE ANY QUESTIONS CONCERNING THE BID SPECIFICATIONS, PLEASE CONTACT THE FOLLOWING (AS APPLIES TO SPECIFIC BID.)

NIKKI DODD, KIOWA COUNTY CLERK/ TAMMY NASH, PURCHASING AGENT (580) 726-5286

COMMISSIONERS OFFICE 580-726-3377

DISTRICT # 1 COMMISSIONER REEDER REESE, CURTIS STUBBS, FOREMAN-BARN 580-347-2586
DISTRICT # 2, COMMISSIONER, STAN FUNKHOUSER, DANIEL ROGERS, FOREMAN-BARN 580-846-9023
DISTRICT # 3, COMMISSIONER, GARY JENNINGS, LEE HORTON, FOREMAN-BARN 580-569-2550

FOR QUESTIONS CONCERNING DEADLINES AND BID RESULTS, CALL: NIKKI DODD

NOTE:

BID PROPOSALS WHICH DO NOT INCLUDE THE INVITATION TO BID FORM AND THE AFFIDAVIT FOR CONTRACTS AND PAYMENTS WILL BE REJECTED AS INCOMPLETE. ALL BID PROPOSALS, WHICH CONTAIN FORMS, WHICH DO NOT HAVE ALL REQUIRED SIGNATURES, AND NOTARIZATIONS WILL ALSO BE REJECTED. ANY BID RECEIVED AFTER BID CLOSING DATE AND TIME WILL BE REJECTED. ANY BID OPENED IN ERROR, DUE TO BEING IN AN UN-MARKED OR ELIGIBLY MARKED CONDITION, WILL BE RENDERED NULL AND VOID.

NO EXCEPTIONS WILL BE MADE

SA&I	1-4040	(2012)

Kiowa	County, Oklahoma
COUNTY PURCHASING OFFICE	NAME AND AND THE STREET AND THE STRE
Kiowa	County Court House
Hobart	, Oklahoma
Phone Number +1 (580) 726-5286	Andrew Market
	

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

Date Issued Jul 27, 2023

Page 1 of 3

d Affidavit completions and signature required on reverse sid

08/28/23 10:00 a.m.

REQUIRED DELIVERY DATE

(Days after award of Purchase Order)

Date of Delivery

TERMS

Due the 10th of the month following completion of project

BID NUMBER

2023-7

ITEM	QUANTITY	UNIT OF	DESCRIPTION	UNIT PRICE	TOTAL
			SEE ATTACHED BID SPECIFICATION		
			(COMPLETION DATE NOV. 30, 2023)		
			The Board of County Commissioner's has the right to reject any and all bids.		
			(OVER)		

TERMS and CONDITIONS

1.	Sealed bids will be ope	ned in the Com	missioner's Conf	erence Room,	Kiowa	
	County Courthouse,		Hobart		, Oklahoma, at the time and date shown on the	
	invitation to bid form.					
2.	Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.					
3.	Unit prices will be guaranteed correct by the bidder.					
4.	Firm prices will be F.O.B. destination.					
5.	Purchases by	Kiowa		County, C	Oklahoma, are not subject to state or federal taxes.	
6.	This bid is submitted as	s a legal offer ar	nd any bid when	accepted by the	e County constitutes a firm contract.	
7.	Oklahoma laws require of non-collusion. A for			a county for go	oods or services to furnish a notarized sworn statement	
8.	Bids will be firm until	11/30/23	(Date)			
to su freed to qu betw lettin empl	bmit the above bid. Affi lom of competition by a lantity; quality or price in leen bidders and any sta log of a contract; that the	ant further state greement to bion the prospective te official conce bidder/contrac ahoma (or othe	es that the bidde I at a fixed price e contract or any rning exchange tor has not paid, r entity) any moi	r has not been a or to refrain fror other terms of of money or oth given or donat	ay the he (she) is the agent authorized by the bidder a party to any collusion among bidders in restraint of an bidding; or with any state official or employee as said prospective contract; or in any discussions her thing of value for special consideration in the ed or agreed to pay, give or donate to any officer or ag of value, either directly or indirectly in the	
Subsc	ribed and sworn before this _	day				
of		, 20	(SEAL)			
			Firm:			
Му со	mmission expires		Signed by: (Ma	nual Signature of Undersi	ned)	
			Address:		Phone:	
	NOTARY PUBLIC (CLERK OR JU	IDGE)	~		Zip:	

In accordance with 62 O.S. § 310.9

NOTE: Other terms and conditions can be added at the discretion of the county officers.

Improvements to Cooperton Community Center Building

Kiowa County is seeking bids on improvements to the Cooperton Community Center Building which entails pulling up of the old gymnasium flooring, replacing with new sub floor (including replacement of any joist) and re-installing the top ½ of the old gymnasium back down. Haul off of old lumber, flooring and excess materials. Clean up of area after project completion. Work to be completed in 120 calendar days from Notice to Proceed.

Mandatory pre-bid meeting with Lonnie Riley ph # 580-821-6376

AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA)
COUNTY OF) ss)
OR ENGINEER), OF LAWFUL AG OATH SAYS THAT THIS INVOICE AFFIANT FURTHER STATES T MATERIALS) AS SHOWN BY TH (COMPLETED OR SUPPLIED) IN SPECIFICATIONS, ORDERS OAFFIANT. AFFIANT FURTHER SPAYMENT DIRECTLY OR INDIRECTLY OR INDIRECTLY OR COUNTY OR LOCAL SUBDIVISION ANY OTHER THING OF VALUE	HITECT, CONTRACTOR, SUPPLIER E, BEING FIRST DULY SWORN, ON OR CLAIM IS TRUE AND CORRECT. HAT THE (WORK, SERVICES OR IS INVOICE OR CLAIM HAVE BEEN I ACCORDANCE WITH THE PLANS, OR REQUESTS FURNISHED THE TATES THAT (S)HE HAS MADE NO ECTLY TO ANY ELECTED OFFICIAL, THE STATE OF OKLAHOMA, ANY ON OF THE STATE, OF MONEY OR E TO OBTAIN PAYMENT OF THE ONTRACT OR PURCHASE ORDER ICE IS REQUIRED.
BUSIN	ESS NAME
Ву	
SUBSCRIBED AND SWORN TO BEFORE ME THIS _	DAY OF

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT, EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK, SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.

NOTARY PUBLIC (OR CLERK OR JUDGE)