

INSTRUCTIONS FOR SUBMITTING BID PROPOSALS

- 1) FILL OUT THE INVITATION TO BID FORM COMPLETELY. YOU MAY LIST YOUR INFORMATION ON THE INVITATION TO BID FORM OR INCLUDE INFORMATION ON A SEPARATE SHEET, AS NEEDED.
- 2) **SIGN & NOTARIZE** THE AFFIDAVIT ON THE BACK OF THE INVITATION TO BID FORM AND COMPLETELY FILL OUT INFORMATION.
- 3) **SIGN & NOTARIZE** ALL AFFIDAVITS: A. AFFIDAVIT FOR CONTRACTS AND PAYMENTS (over \$25,000) and B. STATEMENT OF NON-COLLUSION ON BIDS.
- 4) **CLEARLY IDENTIFY OUTSIDE OF SEALED ENVELOPE AS FOLLOWS:**

BID # 2023-7 COOPERTON COMMUNITY CENTER PROJECT

- 5) FILE BID PROPOSAL WITH THE KIOWA COUNTY CLERK, EITHER BY MAIL OR IN PERSON, BEFORE 10:00 A.M. ON **August 28, 2023**. BIDS WILL BE OPENED ON OR AFTER THAT DATE.
- 6) ALL FORMS MUST BE FILLED OUT COMPLETELY. ANY INCOMPLETE FORMS WILL RESULT IN REJECTION OF THE BID, AS THE BOARD OF COUNTY COMMISSIONER'S CONSIDERS SUCH ACTION TO BE IN THE INTEREST OF THE COUNTY.
- 7) THE MAILING ADDRESS OF THE KIOWA COUNTY CLERK IS AS FOLLOWS:
NIKKI DODD, KIOWA COUNTY CLERK/ TAMMY NASH, PURCHASING AGENT
P.O. BOX 73
HOBART, OK 73651
- 8) ALL BID INFORMATION SHALL BE TYPEWRITTEN OR LEGIBLY WRITTEN IN INK. ALL CORRECTIONS SHALL BE INITIALED BY THE PERSON SIGNING THE INVITATION TO BID FORM.
- 9) IF YOU HAVE ANY QUESTIONS CONCERNING THE BID SPECIFICATIONS, PLEASE CONTACT THE FOLLOWING (AS APPLIES TO SPECIFIC BID.)

NIKKI DODD, KIOWA COUNTY CLERK/ TAMMY NASH, PURCHASING AGENT
(580) 726-5286

COMMISSIONERS OFFICE 580-726-3377

DISTRICT # 1 COMMISSIONER REEDER REESE, CURTIS STUBBS, FOREMAN-BARN 580-347-2586
DISTRICT # 2, COMMISSIONER, STAN FUNKHOUSER, DANIEL ROGERS, FOREMAN-BARN 580-846-9023
DISTRICT # 3, COMMISSIONER, GARY JENNINGS, LEE HORTON, FOREMAN-BARN 580-569-2550

FOR QUESTIONS CONCERNING DEADLINES AND BID RESULTS, CALL: NIKKI DODD

NOTE:

BID PROPOSALS WHICH DO NOT INCLUDE THE INVITATION TO BID FORM AND THE AFFIDAVIT FOR CONTRACTS AND PAYMENTS WILL BE REJECTED AS INCOMPLETE. ALL BID PROPOSALS, WHICH CONTAIN FORMS, WHICH DO NOT HAVE ALL REQUIRED SIGNATURES, AND NOTARIZATIONS WILL ALSO BE REJECTED. ANY BID RECEIVED AFTER BID CLOSING DATE AND TIME WILL BE REJECTED. ANY BID OPENED IN ERROR, DUE TO BEING IN AN UN-MARKED OR ELIGIBLY MARKED CONDITION, WILL BE RENDERED NULL AND VOID.

NO EXCEPTIONS WILL BE MADE

Kiowa _____

County, Oklahoma

COUNTY PURCHASING OFFICE

Kiowa _____

County Court House

Hobart _____

, Oklahoma

Phone Number +1 (580) 726-5286

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE
RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

Date Issued Jul 27, 2023

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BID NUMBER

2023-7

BID CLOSING DATE AND HOUR

08/28/23 10:00 a.m.

REQUIRED DELIVERY DATE

(Days after award of Purchase Order)

TERMS

Due the 10th of the month following completion of project

Date of Delivery

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p style="text-align: center;">SEE ATTACHED BID SPECIFICATION</p> <p style="text-align: center;">(COMPLETION DATE NOV. 30, 2023)</p> <p>The Board of County Commissioner's has the right to reject any and all bids.</p> <p style="text-align: center;">(OVER)</p>		

Improvements to Cooperton Community Center Building

Klowa County is seeking bids on improvements to the Cooperton Community Center Building which entails pulling up of the old gymnasium flooring, replacing with new sub floor (including replacement of any joist) and re-installing the top ½ of the old gymnasium back down. Haul off of old lumber, flooring and excess materials. Clean up of area after project completion. Work to be completed in 120 calendar days from Notice to Proceed.

Mandatory pre-bid meeting with Lonnie Riley ph # 580-821-6376

